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**Information and Education Program
Request for Applications (RFA) #19-10004
Addendum #3
January 10, 2019**

This addendum provides clarification and modified guidance around formatting requirements articulated in the Program Narrative Template (Attachment #3) and the Budget Template (Attachment #5). Technical issues with the templates have been identified.

Please note the following pertaining to the Program Narrative Template (Attachment #3):

- 1) **Organizational Chart:** If you are unable to paste the organizational chart in the Program Narrative Template, please submit your organizational chart as a separate attachment along with your completed Program Narrative Template (Attachment #3).
- 2) **Font Size:** MCAH will accept Times New Roman or Calibri 11 or 12 point font. Some applicants have reported that they are unable to adjust the font size in the template and it is defaulting to Calibri 11.
- 3) **Text Box:** If you are unable to paste your text in the box in the template, please delete the box and paste the text directly underneath each corresponding question.

Please note the following pertaining to Attachment #5:

When you hover over budget template cells M125-129, it mistakenly references Appendix #6. Please reference Attachment #7 as opposed to Appendix #6.

